

Driver safety & conduct rules / June 2026

Kemps Creek Resource Recovery Park

This induction is a crucial process that ensures all drivers are adequately informed about the specific safety protocols, site procedures and potential hazards before commencing at this site. It promotes a safe working environment by familiarising drivers with emergency procedures and any unique risks associated with the location.

Effective induction helps to reduce accidents, enhance compliance with health and safety regulations and foster a culture of safety awareness. Additionally, it ensures that drivers understand their responsibilities and the importance of following site rules, ultimately contributing to the smooth and efficient operation of the site.

General site rules

All trucks must have a UHF radio on Channel 37 (GSW) or 36 (RSW)

The weighbridge operator will provide the relevant Traffic Management Plan when you enter the site.

PPE requirements: High-visibility clothing (long pants and long sleeve shirt), safety boots, hard hats, safety gloves and safety glasses

Compliance: Follow all posted signs and reasonable instructions from site personnel

Licensing and vehicle operation:

- Truck drivers can refuse to enter areas they believe to be unsafe or inaccessible
- Drivers of vehicles and machinery must be fully licensed and provide evidence of their licence if asked to do so
- All drivers entering site must be inducted onto the Kemps Creek Driver Induction system

Substance policy: Working under the influence of drugs or alcohol is strictly prohibited

Behavioural expectations: Aggressive or abusive behaviour will not be tolerated

Waste declaration: Inaccurate declaration of waste types may lead to additional costs, site bans or legal action

Overloaded vehicles: The Overloaded Vehicles Procedure must be followed when applicable - available at the weighbridge



Scan for Driver Induction

Critical site rules

- Tip-over axles and ute tipping trailers are not permitted on site
- All vehicles must use wheel wash before leaving the site in wet weather conditions
- Drivers must check all wheels for rocks prior to leaving the site
- Passengers must always remain in the vehicle

Prohibited activities:

- Smoking and vaping are strictly prohibited on site
- Mobile device use e.g. mobile phones or tablets is strictly prohibited while operating vehicles

Procedures

Emergency and incident reporting: Report all injuries, fires, hazards, incidents, near misses, breakdowns or maintenance issues to site staff

Vehicle towing procedures:

- Drivers must remain in the cab and communicate with on-site assistance using UHF Channel 37 during towing
- Only exit the vehicle with permission when connecting or disconnecting tow straps
- Trucks lacking the required tow points will be refused entry
- Customers may need to arrange for a tow truck (at their own expense) if their vehicle is deemed unrecoverable by Cleanaway

Tow point requirements			
Truck type	Tow points	Truck type	Tow points
Semi-tipper	Front and back	Walking floors	Front and back
Medical waste	Front and back	Truck and dogs	Front and back
10-wheeler/bogie	Front	Hook lifts	Front
3t tipper	Optional (no tip face access)	Council collections	Front
Light vehicles	Optional (no tip face access)		

Radio communications

Entry to the landfill areas is strictly prohibited without a functioning UHF radio. Access to the landfill tip face is authorised solely through verified positive radio communication.

- A UHF radio set to Channel 37 (GSW) or 36 (RSW) is mandatory
- Aggressive or abusive language will not be tolerated
- Always test the UHF channel upon arriving on site to ensure your radio is functioning
- Basic English-speaking skills are needed to communicate effectively

Road safety

- Follow standard road rules while on site
- An orange flashing beacon must be fitted and activated while on site
- Watch out for pedestrians
- Stay on designated haul roads
- Park only in designated areas
- Do not overtake vehicles or machinery
- Maintain a safe distance of 20 metres behind mobile plant
- Entry to the site may be refused during wet weather

Un-tarpping bay guidelines

- Enter the un-tarpping bay only in a forward direction; reversing is not permitted
- Drivers to remain in the un-tarpping bay whilst removing tarps
- Only one vehicle in the un-tarpping bay at a time
- Always activate hazard lights when exiting your vehicle

Safe tipping

- Remove tarps and covers in the designated un-tarpping bay area only
- Do not climb on trucks or walk behind vehicles or mobile plant
- Hazard lights must be used at all times
- Ensure trucks are stable and level before tipping
- Exit the vehicle with permission for opening or closing the tailgate
- Avoid walking on uncovered waste
- Do not drive from the tipping area with the body raised
- Secure bin doors and tailgates during tipping
- Close bin doors and tailgates before leaving the tipping area
- Do not walk under unpropped truck bodies or tailgates
- Never leave your vehicle unattended (remain within 1 metre)

Clean-out bay guidelines

- Drivers are strictly prohibited from entering truck bodies on site under any circumstances
- Hazard lights must be used when outside of your vehicle
- Enter the clean-out bay only in a forward direction; reversing is strictly prohibited
- Only one vehicle in the clean-out bay at any time
- Only clean out your truck in designated and authorised clean-out bays
- Remain within one metre of your vehicle while in the clean-out bay area

Asbestos – receiving and unloading

Disposal in landfill

- Proceed to the “General and Asbestos Waste Tipping Area”
- Contact UHF Channel 37 (GSW) or 36 (RSW) to notify operators of your arrival
- When on the landfill and handling asbestos materials, a P2 respirator (P2 face mask) PPE and high-visibility clothing is mandatory
- All truck windows must be closed and the air conditioner set to recirculation mode
- Remove all tarps and tie-downs; do not open the tailgate
- Wait in the holding area for instructions from the landfilling team via UHF radio
- Approach the designated tipping area when instructed
- Open the tailgate only when directed by the landfill team



Asbestos – receiving and unloading

Disposal in landfill continued

- Reverse vehicle into the unloading zone
- Unload only when authorised by landfill operators
- Remain in the vehicle during unloading; all occupants must wear face masks
- After unloading, drive the vehicle to the clean-out bay and secure the tailgate

Disposal in the hand unloading drop off area

- When handling asbestos materials, it is mandatory to wear a P2 respirator (P2 face mask) PPE and high-visibility (HI-VIS) clothing
- Asbestos must be packaged appropriately for manual handling e.g. asbestos loads to be double wrapped in 200 Micron black plastic wrap
- Deposit asbestos waste into the designated asbestos bin
- Do not drop asbestos onto the ground or open packages

Exclusion zones at the active face

Proximity detection systems (PDS)

All yellow plant on site is equipped with PDS. These systems are crucial for reducing injuries from forklift, excavator and crane accidents, as they can detect people even in low-visibility or crowded environments.

PDS utilises advanced technologies such as radio frequency, magnetic fields or AI-driven cameras to establish a comprehensive 360-degree exclusion zone around machinery. These systems incorporate cameras and artificial intelligence to detect personnel in the vicinity. When a person is identified, the system alerts the operator, who then acknowledges the presence via a designated button. This acknowledgment automatically triggers safety measures, such as activating the park brake or halting hydraulic movement, until the individual moves to a safe distance.

Exclusion zone	Equipment	Area
5 metres	Between all trucks at the active face	Between all trucks at the active face
5 metres	Waste trucks	From any operating mobile plant
10 metres	Tippers, truck & dogs	All other vehicles and mobile plant
10 metres	Pedestrian and on-ground workers exclusion	From tipping trucks
20 metres	Pedestrian and on-ground workers Exclusion	From all operating mobile plant

Failure to comply with these rules or directions from site personnel may result in removal from site and refusal of future entry.